

## MEMORANDUM

**To:** Child Care Providers & Child Care Resource & Referral Agencies

**From:** Deidre Craythorne, Child Care Program Manager

**Date:** November 13, 2020

**Re:** November 2020 Provider Reimbursement

The month of November 2020 will have a possible 20 work days. Therefore, the Division of Early Care and Education has set the billable days for critical care sites at 20.

### **November 2020 Billing Procedures**

Critical child care sites will be permitted to bill 20 days for both essential and non-essential children who are currently on their subsidy roster. **The child(ren) must have attended the site during the month of November to be eligible for full 20 days payment.** Providers shall not add children to their roster and bill for the child if the child never attends, or has never attended the site.

If children attend more than 20 days, actual days of attendance may be billed. Child care providers registered as critical care sites will continue to be reimbursed at the Tier III plus the special needs rate. There are no other changes for critical care sites for November 2020.

As per prior notification, providers who have not registered as a critical care site or are closed, due to the public health crisis, child care payment reimbursement ended September 15, 2020.