



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Bureau for Children and Families

Office of Programs and Resource Development

Division of Early Care and Education

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Bill J. Crouch
Cabinet Secretary

Linda M. Watts
Commissioner

MEMORANDUM

To: Child Care Providers & Child Care Resource & Referral Agencies
From: Diana Gillispie, Policy Specialist
Date: September 2, 2020
Re: September 2020 Provider Reimbursement

The month of September 2020 will have a possible 22 work days. Therefore, the Division of Early Care and Education has set the billable days for critical care sites at 22.

September 2020 Billing Procedures

Critical child care sites will be permitted to bill 22 days for both essential and non-essential children who are currently on their subsidy roster, whether attending or not attending. If children attend more than 22 days, actual days of attendance may be billed. Child care providers registered as critical care sites will continue to be reimbursed at the Tier III plus the special needs rate. There are no other changes for critical care sites for September 2020.

As per prior notification, providers who have not registered as a critical care site or are closed, due to the public health crisis, child care payment reimbursement will end September 15, 2020. These providers will be permitted to submit September payment request for 11 days for the child(ren) of non-essential workers who are on their subsidy roster but not attending. These providers may bill up to 11 days or the maximum allowed on the child's certificate, whichever is less.