



Child Care Resource Center
2000 Main Street, Suite 100
Wheeling, WV 26003

*Sponsored by Catholic Charities WVa
Funded by the WV Department of Health and Human Resources*

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Health and Safety Grant Application for Subsidized Family Child Care Homes and Facilities

The CCR&R agency shall oversee distribution of grant funds to family child care providers and family child care facilities to assist them in meeting health and safety requirements and to reward them for completing the requirements to move up a tier on the tiered reimbursement system.

- 1) Priority for grant funds shall be given to providers who provide care to subsidized children.
- 2) Generally, grants awarded shall be limited to \$250 per family child care provider and \$500 for family child care facilities and shall be distributed based on child care policy using a process developed by the CCR&R agency that treats all applicants for funds equally.
- 3) CCR&R agencies shall utilize the Department's grant application form for quality tier incentive grant applications.
- 4) In exceptional situations, grants up to \$500 may be approved for family child care providers if both the Child Care Regulatory Specialist and the CCR&R agency agree that the grant is necessary to assist the provider in meeting registration requirements. Grant requests above \$500 must be approved first by a review committee and/or process that includes DHHR Child Care Specialists and CCR&R staff and then by the Division of Early Care and Education.
- 5) Grants will be determined by the state on an annual basis. For FY 2015-2016, the amount is \$50,000 per service delivery area.
- 6) Funds shall be used to assist registered family child care homes and family child care facilities to meet registration and licensing requirements such as health and safety needs (safety gates, carbon monoxide detectors, fire extinguishers, smoke detectors, fencing, lead paint assessments, etc.),
- 7) Funds shall also be used as a monetary reward for family child care homes, in the amount of \$250, and for family child care facilities, in the amount of \$500, for meeting higher tier requirements.
- 8) All applications should include language reflecting that grant funds are capped amounts and that grants will be awarded based on the availability of funds.
- 9) R&R agencies may opt to survey providers to determine equipment/material needs and purchase items for providers in bulk or offer grants to the provider to do so or do a mixture of both – purchase curriculum materials and give money to providers for health and safety needs.
- 10) Funds may only be used for curriculum materials and health and safety equipment specifically mentioned in the family child care registration requirements or addendum or in the facility licensing requirements or addendum or as a reward for meeting the requirements of a higher tier.

SECTION 1:

Provider Name: _____

Provider Type: (Please check one) _____ Family child Care Home _____ Family Child Care Facility

Address: _____ City: _____

County: _____ State: _____ Zip Code: _____

Telephone: _____

Number of children currently in your care: _____

SECTION 2:

Please list the items that you wish to purchase and the necessary information below.

ITEMS AND/OR MATERIALS NEEDED	COST	VERIFICATION ENCLOSED?	Part of Corrective Action Plan?

Amount of Grant Requested: \$ _____

Please explain how the items you have requested will benefit and improve the quality or safety of the child care you are providing:

Acknowledgement

Please read and initial the following statements. Failure to do so will be an automatic denial of the request.

_____ The information that I have provided is correct to the best of my knowledge.

_____ I understand that the grants are awarded based on the availability of funds.

_____ I understand that the money awarded from this grant may only be used to purchase the approved items listed.

_____ I understand that all items purchased must be used to meet WV DHHR Health, Safety and Program Requirements including curriculum materials used to promote the healthy growth and development of children in my care.

_____ I understand that I may not purchase items until I receive approval from CCRC.

Applicant's Signature: _____ **Date:** _____

*****FOR OFFICE USE ONLY*****

CCRC Representative

Date

Approved

Denied

Date Invoice sent for processing

Date check sent to provider

The Child Care Resource Center sponsored by Catholic Charities WV is a separate entity from the West Virginia Department of Health and Human Resources (Department). The Department has no control over the daily operations of the Child Care Resource Center, nor is it liable for the actions of the Child Care Resource Center. This program is being presented with financial assistance as a grant from the West Virginia Department of Health and Human Resources.